Double Major Petition
UCLA College of Letters & Science

ID No. [ ]
Name [ ]
E-mail Address [ ]
Admit Term [ ]
Degree Term [ ]
Phone Number [ ]

Student Signature (required) [ ]
Print Name [ ]
Date [ ]

Purpose:
College undergraduates must use this petition when requesting to declare two or more majors. Prior to submitting this petition, students must be in good academic standing and have completed all prep coursework as well as two upper division classes in each major. This petition and its supporting documentation must be submitted to your counseling unit.

Please note that the double major petition may not be approved if you are exceeding your unit maximum and not graduating in a timely manner.

Instructions:
1. Fill out all the required information in Section 1 (Student Information) and Section 2 of this petition.
2. Follow each step as outlined in the Check List section.

CHECK LIST

☐ CONSULT WITH DEPARTMENT ADVISORS FOR PRIMARY AND SECONDARY MAJORS
Visit with each department advisor and review your outstanding major requirements. The department advisors must complete and sign off on the back of this petition (Sections 3, 4, and 5), the Degree Plan Contract, and the Undergraduate Program Change Petition.

☐ COMPLETE A DEGREE PLAN CONTRACT
Beginning with the term in which you submit this petition, list the courses you plan on taking each quarter until you graduate. Complete the unit calculation at the bottom right of the petition and obtain department signatures.

☐ 216 UNIT MAX PETITION OR TIME-TO-DEGREE PETITION, IF NECESSARY
If your plan causes you to exceed your 216 unit maximum* or time-to-degree**, you must submit (1) a Blue Petition and (2) a typed statement along with your double major petition. Your Blue Petition must indicate the exact number of units you will need to complete all requirements and what term you intend to graduate. Your petition will also require an explanation justifying your request for an exception. Your typed statement should address the following:
1. why you are interested in these academics programs and when did you develop this interest
2. how do these majors and/or minors fit with your future plans
3. if your request is not approved, do you foresee any hardships

*All UCLA College undergraduates have a unit maximum of 216 units.
**For all UCLA College undergraduates, time-to-degree is defined as four academic years or 12 academic quarters for students admitted as freshman and two academic years or six academic quarters for students admitted as transfers.

☐ RETURN THIS PETITION AND ALL REQUIRED DOCUMENTATION TO YOUR COLLEGE ADVISING UNIT

Notification:
Please note that petitions take a minimum of 5-10 working days to process. The status of this petition can be checked on MyUCLA > Academics > Petitions, or in-person at your counseling unit.

College Section Only --- Do Not Write In This Section

[ ]

10/10/2017
Double Major Petition
UCLA College of Letters & Science

College undergraduates must use this petition when requesting to add a double major. Please complete the information below in print or type. Read the instructions carefully on the cover page and complete this form.

2
Name
ID No.
Primary Major
Minor 1
Secondary Major
Minor 2
Third Major
Specialization

3
Primary Major Department Advisor: Please complete Sections 3 and 5.
After ☐ Fall ☐ Winter ☐ Spring ☐ Summer ☐ Year, how many upper division major courses remain?

# of courses

Please list any substitutions or exemptions that are not already noted on the DPR/DARS.

Department Advisor Signature (required)

Print Name

Date

4
Secondary Major Department Advisor: Please complete Sections 4 and 5.
After ☐ Fall ☐ Winter ☐ Spring ☐ Summer ☐ Year, how many upper division major courses remain?

# of courses

Please list any substitutions or exemptions that are not already noted on the DPR/DARS.

Department Advisor Signature (required)

Print Name

Date

5
Overlapping Courses

Units
Primary Department Advisor
Secondary Department Advisor

Indicate which upper division courses may be approved for use by both majors with a maximum overlap of 20 upper division units.

Department Advisors:
Please initial the grey boxes.

Total Units
